



THE SPOKESWOMAN

Volume 1, Issue 6 Ames Chapter No. 158 March 2005

Websites

National <http://www.aswa.org>
Local <http://www.amesaswa.org>



MISSION STATEMENT: to enable women in all accounting and related fields to achieve their full personal, professional and economic potential and to contribute to the future development of their profession.



President's Message

Balance in our lives – that is the hardest thing for each of us to achieve. Personally I realize how out of balance my life has been for a number of years. I guess when you are living it, it doesn't seem that way. But when you make a change and look back on it, you can see it so clearly.

It was time for a change in my life and so I am no longer working at Bethany Life Communities. Anyone needing to reach me can do so at my home. My home phone is 515-733-2660 and my address is 107 Lafayette Avenue, Story City, IA 50248. I also have a new e-mail address – kjacob107@hotmail.com. Feel free to contact me any time. If I am not at home when you call, just leave a message and I will call you back.

When one makes a major change in their lives – like finding a new job – contacts and networking are so very important. Involvement in ASWA and other professional organizations like the ISCPA provide those contacts. Job leads don't always come through the paper. I talked with a potential new member just today who mentioned the benefits of networking for the future. Keep up those contacts, as you never know when you might need them.

Our social outing to the play in Des Moines was a great success. We talked about doing something again, but on a more casual scale and just here in Ames. Let Jan or me know if you have any ideas.

It is already into March and that means only 1 ½ months until April 15th. Take a break if you need one and join us on March 16th at Buford's.

Karen Jacobson
President

March Meeting Notice
Wednesday, March 16, 2005

Starlight Village
Buford's Restaurant
2601 East 13th Street
Ames, IA

Networking 5:30

Speaker 6:00

Dinner/Meeting 7:00

Topic: Records Management Over Time, or, How in the World Did We Get Into This Mess?
Speaker: Dr. Sam Warren

Dinner Reservations by noon Tuesday, March 15, 2005

Kara Mikesell

515-232-7080

Email: klmikesell@mcleodusa.net

Standing Reservation List

If you are interested in be included on the Standing Reservation List or have questions, please email Marsha at marsha.peterson@mchsi.com or Kate at cmulder@nev.hfmgt.com .

Cindy Sippel
Kara Mikesell

Jan Duffy

Karen Jacobson

Kate Mulder

Speaker Information

Dr. Sam Warren, Ed.D., President of Paper Free Technology, Inc., started PFT in 1994, leaving education in 1996 to focus fulltime on helping Iowa businesses shift from paper based information storage and retrieval systems to Digital Records Management. He states, "I really enjoy providing Digital Records Management to my clients. DMR always enhances the business process of the enterprises making them more efficient and competitive."

Topic Information

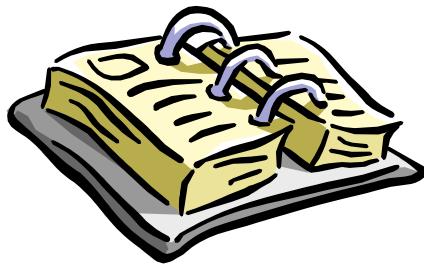
Records Management Over Time, or, How in the World Did We Get Into This Mess?

Digital Records Management is the most far-reaching change in the management of information since the introduction of the printing press! It is a true paradigm shift. Information can now be separated from the paper that, until recently, was the necessary carrier of the data. This fact has major implications for the way we do our everyday jobs.

The combined power of the computer, the network, and the Internet provide the infrastructure to allow instantaneous access to information from anywhere on the planet!

Tonight, we will take a look at Digital Records Management software and examine how it enhances the modern business process that demands everything be done faster and faster and faster.

Coming Attractions



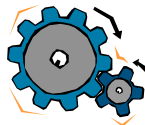
Coming Attractions

Member Meeting Dates

Wed. April 20, 2005
Wed. May 18, 2005
Wed. June 15, 2005

Speaker/Topic

Sue Ravenscroft--Malls
Computer Technology Security
Effective Networking



Networking Luncheons

RSVP to Jan Duffy at 294-1481 or 232-2213..... jduffy@iastate.edu

Date	Location	Time	RSVP by noon on:
Monday, April 4	Red Lobster	12:00	April 3
Thursday, May 5	Hickory Park	11:45	May 4
Monday, May 30	Panera	11:45	May 29
Wednesday, July 6	Cazador's (west Ames)	12:00	July 5

Member News

Congratulations to Donna Gladon our newest member.

March Meeting Agenda ASWA Membership Meeting March 16, 2005

1. Call to Order
 2. Quorum
 3. Approval of February minutes
 4. Treasurer's Report
 - a. Monthly Report
 5. Committee Reports
 - a. Membership
 - (1) Presentation of certificates
 - b. Program
 - (1) Report on Educational Seminar
 - c. Bulletin
 - d. Scholarship
 6. Old Business
 - a. Report of the Nominating Committee
 7. New Business
 8. Announcements
 - a. Next meeting – April 20, 2005, Buford's, Ames
 - b. Networking Luncheon – Monday, April 4, 2005 – Red Lobster – 12:00 noon
 9. Adjournment
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Board Minutes
American Society of Women Accountants
Ames Chapter #158
Board Meeting
February 16, 2005

Call to Order: The February 2005 Board Meeting of the Ames Chapter #158 was called to order by President Karen Jacobson in Ames on Wednesday, February 16 at 7:20 pm. Those in attendance were Jan Duffy, Karen Jacobson, Kara Mikesell, Cindy Sippel, Annmarie Kurtenbach, Marsha Peterson, Theresa Samson, and Margaret Munson. A quorum was present.

Membership: Donna Gladon's application for membership as a regular member was presented. Kara Mikesell moved and Cindy Sippel seconded that the application be accepted pending approval by National. Motion carried.

Adjournment: The meeting was adjourned at 7:25 pm.

Respectfully submitted,
Margaret Munson
Secretary

Membership Minutes
Minutes
American Society of Women Accountants
Ames Chapter #158
Membership Meeting
February 16, 2005

Call to Order: The February 2005 Membership Meeting of the Ames Chapter #158 was called to order by President Karen Jacobson in Ames on Wednesday, February 16 at 7:25 pm. Those in attendance were Jan Duffy, Karen Jacobson, Margaret Munson, Pat Jenkins, Kara Mikesell, Cindy Sippel, Annmarie Kurtenbach, Sue Rybolt, Marsha Peterson, Theresa Samson, Carla Sacco, and Kate Mulder. A quorum was present.

Minutes: The January minutes were presented in the Bulletin. Cindy Sippel moved and Pat Jenkins seconded that the minutes be approved as presented. Motion carried.

Treasurer's Report: Treasurer's report for January was presented and will be placed on file for review. January interest was 31 cents.

Committee Reports:

Membership Committee: The Chapter Board reported that they have approved a membership application for Donna Gladon subject to approval by National.

Program Committee: The program next month will be presented by Dr. Sam Warren. Dr. Warren's topic will be the Paperless Office. Jan Duffy and Cindy Sippel presented plans for a half-day educational seminar for spring, to be held May 12, with Jim Kurtenbach as speaker, at the computer lab at the Gerdin Business Building on the ISU campus. The facility will hold 50 attendees. The proposed registration is \$120 for non-members and \$100 for ASWA

members. Jan and Cindy will prepare a mailing for CPAs in Story, Polk, and Dallas counties. Kara will send an announcement to ASWA Chapters in Des Moines, Omaha, Minneapolis, and Kansas City.

Bulletin: Kara Mikesell reported that the deadline for the March Bulletin is February 28.

Scholarship: No report.

Regional Director Report: Kate is no longer Regional Director and will assume her position as a National Director July 1.

Old Business: None

New Business:

Nominating Committee: Past president Cindy Sippel will chair the nominating committee. Also serving will be Jan Duffy and Dominique Bryant. Nominees so far include Theresa Samson as President; Ann Kurtenbach as Treasurer; Kara Mikesell as Bulletin Chair; Pat Jenkins, Jan Duffy, and Ann Kurtenbach for Scholarship committee; Cindy Sippel and Carla Sacco as membership committee. At a minimum, nominees are needed for Vice President and Secretary.

Member of the Year Committee: Vice President Theresa Samson will chair the committee to accept nominations for Member of the Year. Jan Duffy and Margaret Munson will also serve on the committee.

Announcements:

Social Outing: The social outing last week was a success, with 12 attendees. A good time was had by all. Thanks to Jan and Karen for arranging the outing.

Networking Luncheons: The next networking luncheon will be Wednesday, March 2, 2005, at The Mandarin at noon. Let Jan Duffy know if you are planning to attend.

Next Meeting: The next meeting will be March 16, 2005, at Buford's in Ames.

Job Announcements: Watch email for an accounting position announcement to be forwarded by Jan Duffy. Sue Rybolt reported an opening for a payroll clerk in the City of Ames Finance Department. The posting will be open through February 25. See the City Web page or contact Sue for more information.

Other Information: Marsha Peterson announced that applications are being taken by the Story County Community Land Trust for grants for real estate transactions for qualifying applicants. Information about the program is available at SCCLT.tripod.com, or contact Marsha. Marsha also reported that Habitat for Humanity will be having a fund raising breakfast in May and they are looking for table captains for the event. Contact Marsha for more information.

Adjournment: The meeting adjourned at 8:00 pm.

Respectfully submitted,
Margaret Munson
Secretary

News from National

The December issue of ASWA's THE COMMUNIQUÉ is now available online at http://www.aswa.org/files/members/December_2004.pdf

This issue contains:

- The 2005 ASWA/AWSCPA JNC Call for Presentations
- Information about ASWA's eDirectory
- "Quick Tips on ASWA's Membership and Renewal Process"
- Tips for "Planning Successful Meetings"
- The 2005-2006 Dues Rate Form

- Upcoming National and Regional Events
- 2004 ASWA/AWSCPA Joint National Conference Recap

In every issue:

- Upcoming Calendar of Events
- Regional Director Listing

If you have trouble logging in or have any questions, please do not hesitate to contact us at ASWA at aswa@aswa.org or (703) 506-3265.

Job Opportunities

If you are looking or know someone who is looking for a new position, look no further.

Other News

Free Credit Reports Available

Starting December 1, 2004, US residents will be able to receive copies of their current credit reports free. Under the Fair and Accurate Credit Transaction Act, all US residents will be allowed one free credit report per year from each of the three main national credit bureaus. This Act is intended to assist people in protecting their credit ratings and curbing identity fraud. The following is the schedule as to when the credit reports will be available:

Western States	December 1, 2004
Mid-Western States	March 1, 2005
Southern States	June 1, 2005
Eastern States	September 1, 2005

To obtain your free credit reports, you have several different options:

- ❑ Online: www.annualcreditreport.com
- ❑ Phone: 877-322-8228
- ❑ Mail: Annual Credit Report Request Service
PO Box 105281
Atlanta, GA 30348-5281

You will be required to provide your name, address, Social Security number, and date of birth.

 Contributions and announcements for the next issue of the Spokeswoman would be gladly accepted. Please send any contributions or ideas to the newsletter chair, Kara Mikesell, klmikesell@mcleodusa.net. The deadline for the April issue is April 4, 2005.
