



# THE SPOKESWOMAN

Volume 1, Issue 1    Ames Chapter No. 158    Sept 2006

## Websites

National <http://www.aswa.org>  
Local <http://www.amesaswa.org>



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## Ames Chapter Officers & Committee Contacts

President	Pat Jenkins	<a href="mailto:president@amesaswa.org">president@amesaswa.org</a>
Vice President	Ann Kurtenbach	<a href="mailto:vice-president@amesaswa.org">vice-president@amesaswa.org</a>
Secretary	Carolyn Bauer	<a href="mailto:secretary@amesaswa.org">secretary@amesaswa.org</a>
Treasurer	Dominique Bryant	<a href="mailto:treasurer@amesaswa.org">treasurer@amesaswa.org</a>
Past President	Theresa Samson	<a href="mailto:past-president@amesaswa.org">past-president@amesaswa.org</a>
Membership	Margaret Munson	<a href="mailto:membership@amesaswa.org">membership@amesaswa.org</a>
	Karen Jacobson	
Newsletter	Mary Mosiman	<a href="mailto:bulletin@amesaswa.org">bulletin@amesaswa.org</a>
Program	Cindy Sippel	<a href="mailto:programs@amesaswa.org">programs@amesaswa.org</a>
	Donna Gladon	
Scholarship	Jan Duffy(Chair)	<a href="mailto:scholarship@amesaswa.org">scholarship@amesaswa.org</a>
	Dominique Bryant	
	Cheryl Carlile	

MISSION STATEMENT: *to enable women in all accounting and related fields to achieve their full personal, professional and economic potential and to contribute to the future development of their profession.*



## President's Message

For me, fall is usually a time of winding down before the rush of year end closing, audit preparation, and tax reporting, not to mention Thanksgiving, Christmas, and New Year's holiday activities. This September is going to be different. It is a month of new challenges for me. I am starting my term as chapter president, a job I feel very unqualified to do, so I depend on a lot of good advice. A couple of weeks ago my mom gave me a gavel that my dad made about 50 years ago. Growing up, I always loved it because I thought the wood and design were beautiful. I intend to bring it to every meeting, not to keep order, but to remind me that he always told me there wasn't anything I couldn't accomplish. I think this was probably unusual for a father of that generation to tell his daughters, so I am eternally grateful that he didn't always follow the norm. I am also leaving an organization and a job that I love for what I am confident is an even better position. I have accepted a Property Accountant position with Ames Labs at Iowa State University, which I will start a few days after our next meeting. I know I can live up to my challenges if I put my heart and my mind to it. Just as I know that the members of our chapter have always put their minds and hearts to exceeding the goals they have set for themselves and had a good time doing it. We are always saying that for a small chapter we have accomplished great things and you all prove it true every year. It is my privilege to again make the journey from July planning meeting to June installation of new officers with one of the most dedicated groups of women that I know. Here is to the start of another great year of continued traditions, new challenges, great company, and not always following the norm.

Pat

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## September 2006 Meeting Notice

Wednesday, September 13<sup>th</sup>, 2006

**Buford's Restaurant**  
2601 East 13<sup>th</sup> Street  
Ames, IA

Networking 5:30

Speaker 6:00

Dinner/Meeting 7:00

**Topic: GAAP Update**  
**Speaker: Cindy Sippel**

**Dinner Reservations by noon Tuesday, September 12th, 2006**  
**Donna Gladon**  
**515-233-6554**  
**Email: [donnagladon@yahoo.com](mailto:donnagladon@yahoo.com)**

## Standing Reservation List

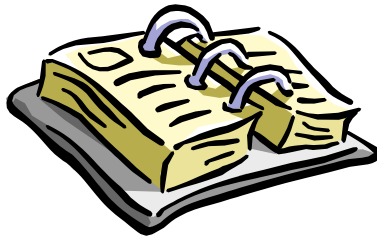
(Call only if you will NOT be attending)

Cindy Sippel	Jan Duffy	Karen Jacobson	Kate Mulder
Kara Mikesell	Theresa Samson	Ann Kurtenbach	

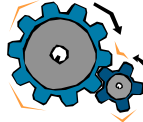
If you would like to be added to the Standing Reservation List, please contact Kate Mulder at 515-382-1500 or [cmulder@nev.hfmgt.com](mailto:cmulder@nev.hfmgt.com)

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### Coming Attractions



<b><u>Meeting Dates</u></b> 10/17/06 Joint meeting with Des Moines chapter	<b><u>Location/Time</u></b> The Boulevard Ankeny, IA 5:30-8:00 pm	<b><u>Speaker/Topic</u></b> Kay Palan, PhD from ISU Customer Relationship Management
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### **Networking Luncheons**

RSVP to Karen Jacobson at 294-9388 or 733-2660..... [kjacobso@iastate.edu](mailto:kjacobso@iastate.edu)  
(Note there is no "n" on jacobson)

<u>Date</u>	<u>Location</u>	<u>Time</u>	<u>RSVP by noon on</u>
Wed 10/4	Hickory Park	12:00	Tues 10/3
Mon 10/30	Old Chicago	11:45	Fri 10/27
Fri 12/1	Panera Bread	12:00	Thurs 11/30
Fri 12/29	Aunt Maude's	12:00	Thurs 12/28
Tues 1/30	The Café	12:00	Mon 1/29
Tues 2/27	Olde Main Brewing Co	12:00	Mon 2/26
Thurs 3/29	Dublin Bay	12:00	Wed 3/28
Mon 4/30	Lucullan's	12:00	Fri 4/27
Thurs 5/31	La Fuente	12:00	Wed 5/30
Fri 6/29	Wallaby's	12:00	Thurs 6/28

**Agenda**  
**American Society of Women Accountants**  
**Ames Chapter #158**  
**September 13, 2006**

1. Call to Order
2. Quorum
3. Approval of June Minutes
4. Treasurer's Report
  - a. Monthly Report
5. Committee Reports
  - a. Membership
  - b. Program
  - c. Bulletin
  - d. Scholarship
6. Old Business
  - a. National Meeting in Las Vegas
7. New Business
  - a. ASWA Chapter Business Cards
  - b. 2006-2007 Goals
8. Announcements
  - a. Next Meeting-Joint meeting with Des Moines Chapter October 17, 2006 at Boulevard's in Ankeny
  - b. Networking Lunch – Wed., Oct. 4 at Hickory Park – RSVP by noon Oct 3.
9. Adjournment

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**Minutes**  
**American Society of Women Accountants**  
Ames Chapter #158  
Membership Meeting  
June 21, 2006

**Call to Order:** The June 2006 Membership Meeting of the Ames Chapter #158 was called to order by President Theresa Samson in Ames on Wednesday, June 21. Those in attendance were Karen Jacobson, Theresa Samson, Pat Jenkins, Cheryl Carlilse, Janet Mortvedt, Ann Kurtenbach, Jan Duffy, Kate Mulder, Kara Mikesell, Margaret Munson, and Cindy Sippel and guest Carl Danielson. A quorum was present.

**Approval of Minutes:** The minutes of the May meeting were approved as corrected on a motion by Kate Mulder that was seconded by Pat Jenkins. One correction was noted.

**Treasurer's Report:** The Treasurer's report was presented and placed on file for review.

**Committee Reports:**

**Membership Committee:** We approved a new member in the Board meeting, Renee Twedt. Her membership was approved subject to National.

**Program:** Please pass along any program ideas to Donna Gladon and Cindy Sippel for the 2006-2007 year.

**Bulletin:** Mary Mosiman will be the bulletin chair for the coming year.

**Scholarship:** We are planning to have the scholarship winners attend a meeting in the fall.

**Old Business:**

**Pens for sale:** We have a supply of pens for sale for \$8 each and pen/letter opener sets for \$12 available

**Regional Conference:** The members attending the regional conference in Minneapolis came back with a report that there were good programs, good networking and we sold many pens and pen/letter opener sets.

Additional discussion centered around the plans from National. National's strategic plans include a technology focus, website improvements and discussion forums. Chapter reports will be online as well as the Communique. There will be hyperlinks for chapter websites with chapter folders including chapter by-laws. Also they would like to make the membership contests more appealing.

**New Business:**

**Installation of Officers:** Theresa Samson installed the offices for the coming year and recognized the outgoing officers. Thank you to Theresa for her service as president.

**Member of the Year:** The member of the year for 2005-2006 is Annmarie Kurtenbach. Thank you to Ann for her willingness to step up and help with the education seminar.

**Announcements:**

**Next meeting:** Wednesday, July 19, 2006 which will be the planning meeting at Theresa's.

**Networking Luncheons:** The July networking lunch is cancelled.

**Adjournment:** The meeting was adjourned.

Respectfully submitted,  
Cindy Sippel  
Acting Secretary

**Board of Directors Minutes**  
**American Society of Women Accountants**  
Ames Chapter #158  
Membership Meeting  
June 21, 2006

**Call to Order:** The June 2006 Board of Directors Meeting of the Ames Chapter #158 was called to order by President Theresa Samson in Ames on Wednesday, June 21.

**Business:** A motion to suspend the normal business was made by Cindy Sippel and seconded by Karen Jacobson. The motion passed.

Renee Twedt's application for regular membership was presented. A motion by Karen Jacobson that was seconded by Kate Mulder was made that her membership be approved subject to National. The motion passed.

The Board meeting was adjourned.

Respectfully submitted,  
Karen Jacobson  
Acting Secretary

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## Announcements

### From the Gift Wrap Committee:

We need to get an idea of how much time our members are able to work at the gift wrap booth. This is not a commitment, just an idea of how much time you think you could work. This is in order to decide how much time we need to get from outside volunteers. Please be thinking about it so we can get a "count" at our September meeting. The booth will need to be staffed from the Friday after Thanksgiving until Christmas Eve. It would be most useful to know how many hours you could work per week, and day, evening or weekend preferences.

We are very excited about the possibility of making some "serious cash" for our scholarship fund, getting our name out to the public and having a great time doing it.

I know this is a busy time of year for everyone, but please be generous with your time. Our success depends on it.

We are looking for the Chapter Banner to display at the gift wrap booth. If you have it, or remember seeing it recently, please contact Theresa Samson as soon as possible.  
Theresa

### From Jan Duffy:

The etiquette dinner for Business Week at Iowa State University will be on Monday, September 19 from 5:30 to 7:00 in the Campanile Room of the Memorial Union. Ticket`are \$6. Many of you have been before. I have no other details at this time, but wanted to let you all know about the date. More information should be available soon.

### From New Member Carla Danielson:

"Hi, my name is Carla Danielson. I'm excited about the opportunity to be involved with this group of fellow women accountants. I am a Controller at Ogden BancShares, Inc. which is the holding company for Ames Community Bank, Community Bank of Boone, and City State Bank in Ogden. I have been employed at Ogden BancShares for 6 years. Prior to being Controller, I was an Internal Auditor and also in charge of human resources. I have a husband, Randy, who is an auto technician at Barkmeier Auto in Boone, a stepson Todd who is 18 and a senior, a son Lane who is 7 and in 2nd grade, and a daughter Lara who is 7 and in 1st grade. We adopted Lara from Russia 5 months ago. If you would like to add me to your address book, my e-mail address is [carlad@ogdenbancshares.com](mailto:carlad@ogdenbancshares.com). "

### From Gina Slack:

Cathy Yekenevicz, past president of the Wisconsin chapter, is looking for a roommate at the National Meeting in Las Vegas. Her email address is [cyekenevicz@cedarcommunity.org](mailto:cyekenevicz@cedarcommunity.org)

## September 2006 News Items

**Identity Theft Tips:** A corporate attorney sent the following to employees:

1. The next time you order checks have only your initials (instead of first name) and last name put on them. If someone takes your checkbook, they will not know if you sign your checks with just your initials or your first name, but your bank will know how you sign
2. Do not sign the back of your credit cards. Instead, put "PHOTO ID REQUIRED".
3. When you are writing checks to pay on your credit card accounts, DO NOT put the complete account number on the "For" line. Instead, just put the last four numbers. The credit card company knows the rest of the number, and anyone who might be handling your check as it passes through all the check processing channels won't have access to it.
4. Put your work phone # on your checks instead of your home phone. If you have a PO Box use that instead of your home address. If you do not have a PO Box, use your work address. Never have your SS# printed on your checks. You can add it if it is necessary. But if you have it printed, anyone can get it.
5. Place the contents of your wallet on a photocopy machine. Do both sides of each license, credit card, etc. You will know what you had in your wallet and all of the account numbers and phone numbers to call and cancel. Keep the photocopy in a safe place. I also carry a photocopy of my passport when I travel either here or abroad. We've all heard horror stories about fraud that's committed on us in stealing a name, address, Social Security number, credit cards. Unfortunately I, an attorney, have firsthand knowledge because my wallet was stolen last month. Within a week, the thief(s) ordered an expensive monthly cell phone package, applied for a VISA credit card, had a credit line approved to buy a Gateway computer, received a PIN number from DMV to change my driving record information online, and more. But here's some critical information to limit the damage in case this happens to you or someone you know:

1. We have been told we should cancel our credit cards immediately. But the key is having the toll free numbers and your card numbers handy so you know whom to call. Keep those where you can find them.
2. File a police report immediately in the jurisdiction where your credit cards, etc., were stolen. This proves to credit providers you were diligent, and this is a first step toward an investigation (if there ever is one). But here's what is perhaps most important of all : (I never even thought to do this.)
3. Call the 3 national credit reporting organizations immediately to place a fraud alert on your name and Social Security number. I had never heard of doing that until advised by a bank that called to tell me an application for credit was made over the Internet in my name. The alert means any company that checks your credit knows your information was stolen, and they have to contact you by phone to authorize new credit. By the time I was advised to do this, almost two weeks after the theft, all the damage had been done. There are records of all the credit checks initiated by the thieves' purchases, none of which I knew about before placing the alert. Since then, no additional damage has been done, and the thieves threw my wallet away this weekend (someone turned it in). It seems to have stopped them dead in their tracks. Now, here are the numbers you always need to contact about your wallet, etc., has been stolen:
  - 1.) Social Security Administration (fraud line): 1-800-269-0271
  - 2.) Equifax: 1-800-525-6285
  - 3.) Experian (formerly TRW): 1-888-397-3742
  - 4.) Trans Union: 1-800-680-7289

