



# Accounting & Financial Women's Alliance

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## Ames Chapter

Accounting and Financial Women's Alliance  
Ames Chapter #158  
Membership Meeting  
September 21, 2016

### Call to Order:

The September Membership Meeting of the Ames Chapter #158 was called to order by President Jaimie Williamson at 7:32 p.m. on Wednesday, September 21, 2016, at Battlecry Iowa Smokehouse in Ames, Iowa. Those in attendance were members: Ann Kurtenbach, Kayla Sander, Theresa Samson, Marilyn Moehlmann, Jaimie Williamson, Cindy Sippel, Karen Jacobson, Elizabeth Almond, Catherine Mulder, Brenda O'Neall-Smith, and Cheryl Carlile.

A quorum was present.

### Minutes:

Karen Jacobson moved that the minutes of the August meeting be approved as published in the September bulletin. The motion was seconded by Cheryl Carlile. Motion carried.

### Treasurer's Report:

Catherine Mulder presented the Treasurer's Report. The August report was handed out. The balance in the General Account as of August 31, 2016, is \$7,274.00. The balance in the Scholarship Account as of August 31, 2016, is \$2,398.03 with an unrestricted balance of \$2,398.03. The report will be placed on file for review.

Jaimie Williamson noted that Ann Kurtenbach will remain a signer on the chapter account at U.S. Bank.

### Committee Reports:

#### A. Membership:

1. No report

#### B. Program:

1. It was noted that Margaret Munson emailed the host and program coordinator duties list to the chapter as well as posted the list on the chapter website.
2. The upcoming program duties/plans are as follows:
  - October** – Joint Meeting with Des Moines Chapter – Tuesday, Oct. 18<sup>th</sup> – Office Motivation by Sandy McCarty
  - November** – Margaret Munson will plan
  - December** – Holiday Party
  - January** – No meeting
  - February** – Cheryl Carlile will plan
  - March** – Cindy Sippel will plan
  - April** – TBD
  - May** – Libby Almond will plan – Retirement Planning
  - June** – Lisa Palmersheim will plan

- C. Bulletin:
  - 1. No report
- D. Scholarship:
  - 1. Karen Jacobson noted that the chapter had issued a \$300 check that will be taken to the National Meeting and given to the Education Foundation Scholarship.
  - 2. Karen Jacobson noted that the National Education Foundation Scholarship applications are final and posted online.
  - 3. Cheryl Carlile and Theresa Samson will update the chapter scholarship application form and have Margaret repost the updated version on our chapter website.

Old Business:

- A. Delegates for AFWA Annual Business Meeting (2) – Thursday, October 27<sup>th</sup> in Denver, Colorado
  - 1. Jaimie Williamson reminded the chapter that Karen Jacobson and Kate Mulder were voted to both serve as delegates and alternates on behalf of our chapter at the AFWA Annual Business Meeting.
- B. Program Coordinator and Host Responsibilities
  - 1. Covered in Program Committee Report
- C. Social Media Committee
  - 1. Jaimie Williamson reminded the chapter that Lisa will be starting a chapter social media committee to likely begin work in November.

New Business:

- A. Founders Day Award Nominating Committee
  - 1. Jaimie Williamson reported that the Founders Day Award Nominating Committee consists of Libby Almond, Cindy Sippel, Cheryl Carlile, and Kayla Sander. The committee has received two nominations for consideration. The Founders Day Award is planned to be awarded at the November chapter meeting.
  - 2. It was noted that details regarding the Founders Day Award can be found in the chapter's standing rules.
- B. Treasurer's Workshop Committee
  - 1. There was discussion on whether to hold a CPE workshop this year, what the topic would be, what changes would make the workshop more appealing and better attended, etc. It was reinforced that a workshop planning committee needs to be assembled to cover these issues and possibly plan the next workshop.
  - 2. Due to the absence of key members of our last workshop planning committee, the item was tabled until the November meeting.

Announcements:

- A. Lisa and her husband and son welcomed a beautiful baby girl, Kayla Renee, into their family! Congratulations Lisa!
- B. Cheryl's son, Ben, went off to college at the University of Iowa and loves it! Congratulations Cheryl & Ben!
- C. Libby and her husband, CJ, have an accepted offer on a house in Ankeny and plan to close around October 14<sup>th</sup>! Congratulations Libby & CJ!

- D. Libby shared an interesting article regarding the benefits of having a mentor and how to create effective workplace communication. She would be happy to share if you are interested!

Adjournment: Meeting adjourned at 8:01 p.m.

Respectfully submitted,

Kayla Sander, Secretary